DIPLOMA SUPPLEMENT

This Diploma Supplement model was developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international 'transparency' and fair academic and professional recognition of qualifications (diplomas, degrees, certificates etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

1. INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

1.1 Last Name(s)

1.2 First Name(s)

1.3 Date of birth (dd/mm/yyyy)

1.4 Student identification number or code (if available)

2. INFORMATION IDENTIFYING THE QUALIFICATION

2.1 Name of qualification and (if applicable) title conferred
MASTERS

2.2 Main field(s) of study for the qualification
Μεταπτυχιακό Πρόγραμμα στην Εκπαιδευτική Ηγεσία και Διοίκηση

2.3 Name and status of awarding institution (in original language)
Cyprus International Institute of Management - Private not-for-profit institution, as per the schematic diagram of the National Higher Education System. Programmes accredited by the Cyprus Council of Education Evaluation-Accreditation.

2.4 Name and status of institution (if different from 2.3) administering studies (in original language)
Same as 2.3

2.5 Language(s) of instruction/examination
English

3. INFORMATION ON THE LEVEL OF THE QUALIFICATION

3.1 Level of qualification
MASTERS (Second cycle degree), Modular Delivery, 2 years

3.2 Official length of programme
MASTERS (Second cycle degree), Modular delivery, 1 or 2 years (90 ECTS)

3.3 Access requirements(s)
First Cycle Degree.
Oral Examination through Interview with Admissions Committee.

4. INFORMATION ON THE CONTENTS AND RESULTS GAINED

4.1 Mode of study
Part-Time

4.2 Programme requirements
A student must satisfy the program requirements as described in the school's prospectus (www.ciim.ac.cy). See separate page for programme Learning Outcomes. The grading system is numeric from 0 to 100. The passing grade is 55.

Code	Course Title	Stage	ECTS Credits	Grade
ED460	Ανάπτυξη Δεξιοτήτων Επικοινωνίας	19/02/2012	3	B+
ED410	Ανάπτυξη Εκπαιδευτικής Πολιτικής και Διαχείριση	12/02/2012	4.5	A
ED420	Ανάπτυξη Προγραμμάτων	28/02/2012	4.5	B+
ED425	Αξιολόγηση Σχολείου, Εκπαιδευτικών και	23/06/2012	4.5	A
ED445	Αξιοποίηση και Ανάπτυξη Ανθρωπίνου Δυναμικού	25/01/2013	6	A
ED415	Αποτελεσματική Διδασκαλία και Διαχείριση Τάξης	26/05/2012	4.5	A+
HR430	Δεξιότητες Διαπραγμάτευσης	08/09/2012	3	A
HR425	Δημιουργικότητα στη Διοίκηση	13/01/2013	3	A
ED500	Εισαγωγή στη Γνωστική Ψυχολογία	25/11/2012	4.5	A-
ED400	Εισαγωγή στην Εκπαιδευτική Διοίκηση	12/10/2012	6	B
ED450	Εξατομικευμένη Εργασία στην Εκπαιδευτική	01/02/2013	1.5	P
ED450	Εξατομικευμένη Εργασία στην Εκπαιδευτική	26/06/2012	6	P
HR415	Ηγεσία	03/06/2012	3	B
ED475	Ηθική & Εκπαιδευτική Ηγεσία	08/04/2012	3	B+
ED490	Καινοτομία και Επιχειρηματικότητα στην	06/05/2012	4.5	B
ED465	Μεθοδολογία Εκπαιδευτικής Έρευνας	05/07/2012	3	B+
ED480	Μεθοδολογία Ποσοτικής και Ποιοτικής Ανάλυσης	28/04/2012	6	B-
ED470	Μέτρηση και Αξιολόγηση στην Εκπαίδευση	04/03/2013	4.5	A
ED405	Στρατηγικός και Λειτουργικός Εκπαιδευτικός	03/02/2012	4.5	B+
ED440	Σχολική Ηγεσία και Σχολική Βελτίωση	28/09/2012	6	B+
ED430	Τεχνολογίες Πληροφορίας και Επικοινωνίας (ΤΠΕ)	31/03/2012	4.5	A+
		Total	**90**	

Grade Point Average (GPA): 85 (A-)

Grading scheme and, if available, grade distribution guidance

4.4
A+	95 - 100	
A	90 - 94	Excellent
A-	85 - 89	
B+	80 - 84	
B	75 - 79	Good
B-	70 - 74	
C+	65 - 69	
C	60 - 64	Pass
C-	55 - 59	
F	< 55	Fail
I	Incomplete	
P	Pass (not included in GPA)	
W	Withdrawal	
Au	Audit (attendance only)	
TR	Transfer Credits: Pass (not included in GPA)	

Overall classification of the qualification (in original language)

4.5
Excellent - 85

The Grade Point Average (GPA) is computed by summing up all passing grades weighted by their respective credits and dividing the sum by the total number of credits earned.

5. INFORMATION ON THE FUNCTION OF THE QUALIFICATION

Access to further study

5.1 Access to PhD and other postgraduate studies.

Professional status

5.2 Not Applicable

6. ADDITIONAL INFORMATION

Additional information

6.1 Not Applicable

Further information sources

6.2 CIIM http://www.ciim.ac.cy
Ministry of Education and Culture http://www.moec.gov.cy
European Union   http://www.europa.eu.int

7. CERTIFICATION OF THE SUPPLEMENT

Date

7.1 11/09/2013

Name & Signature

7.2 Maria Ioannou

Capacity

7.3 Registrar,
Cyprus International Institute of Management (CIIM)

Official stamp or seal

7.4

Section 4.2

Learning outcomes for the MSc in Educational Leadership & Management:

The objectives of the programme are to:

- explain and analyse the underlying concepts and principles associated with educational leadership and management
- introduce and develop techniques and skills in effective teaching and classroom management
- introduce different approaches to solving problems at the student classroom, school and educational system levels
- help Students develop analytic rigour and the ability to understand and evaluate new knowledge and ideas
- assist students to apply the research methods and techniques that they have learned and to present, evaluate, and interpret quantitative and qualitative data
- demonstrate effective communication and conflict resolution skills, in a variety of educational contexts
- make Students aware of the ethical issues related to educational management and leadership and provide them with the tools of ethical decision making
- instil an appreciation for the importance of lifelong learning

8. INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM

Cyprus is a member country in the Bologna Process and its higher education system is aligned with the objectives set by this Process. Higher Education in Cyprus is provided by different types of state and private institutions at university and non university level.

The Education system in Cyprus consists of the following stages:

Pre-Primary education: Pre-Primary Education is compulsory for all children between 4 8/12 - 5 8/12 years old. Children are also accepted over the age of 3. This level of education aims to satisfy the children's needs for the development of a wholesome personality in an experiential environment which enables them to recognize their capabilities and enhance their self-image.

Primary Education: Primary education is compulsory for all children over the age of 5 8/12 and has a duration of 6 years. The aim of Primary Education is to create and secure the necessary learning opportunities for children regardless of age, sex, family and social background and mental abilities.

Secondary Education: Secondary General Education offers two three-year cycles of education - Gymnasio (lower secondary education) and Lykeio (upper secondary education) - to pupils between the ages of 12 and 18. The curriculum includes core lessons, interdisciplinary subjects and a variety of extracurricular activities. Instead of the Lykeio, pupils may choose to attend Secondary Technical and Vocational Education which provides them with knowledge and skills which will prepare them to enter the workforce or pursue further studies in their area of interest.

Higher Education: At present, public and private universities operate in Cyprus.

Public Universities

1. The University of Cyprus
2. The Open University of Cyprus
3. The Cyprus University of Technology

Private Universities

1. European University- Cyprus
2. Frederick University- Cyprus
3. Neapolis University- Cyprus
4. University of Nicosia- Cyprus

State Higher Education Institutions: Higher education in Cyprus is also provided by a number of State Higher Education Institutions, and an even greater number of Private Institutions of Higher Education, none of which has university status. The State Institutions of Higher Education, offer vocational programmes of study with a duration ranging from one to three academic years. These programmes do not provide access to second cycle programmes. The apolyterion or equivalent qualification, is a prerequisite for access to the programmes offered by State Higher Education Institutions and candidates for entrance to a particular programme are ranked according to their performance in the Pancyprian Examinations.

Private Institutions of Higher Education: Currently, 25 Private Institutions of Higher Education are registered with the Ministry of Education and Culture some of which have branches in other cities in Cyprus, besides Nicosia. Private Institutions of Higher Education do not have university status but they offer both academic and vocational programmes of study at the undergraduate and postgraduate levels.

Quality Assurance and Accreditation The competent body for quality assurance and accreditation of the programmes offered by Private Institutions of Higher Education is the Council for Educational Evaluation-Accreditation (Symvoulio Ekpedeftikis Axiologisis Pistopiisis, SEKAP), which is a member of ENQA. At present, a number of programmes offered by the Private Institutions, have been evaluated and accredited by SEKAP. These programmes fall into the following categories:

- Academic and Vocational programmes of study lead to the following qualifications: Certificate (1 year), Diploma (2 years) and Higher Diploma (3 years). For access to these programmes the apolyterion or equivalent qualification is a prerequisite.

- First cycle programmes (4 years), lead to the award of a Bachelor Degree. For access to these programmes the apolyterion or equivalent qualification is a prerequisite.

- Second cycle programmes (1 to 2 years) lead to the award of a Masters Degree. The prerequisite for access to these programmes is the Ptychio, or Bachelor, or equivalent qualification.

Recognition of Higher Education Qualifications The competent national body for the recognition of higher education qualifications is the Cyprus Council for the Recognition of Degrees (Kypriako Symvoulio Anagnorisis Titlon Spoudon, KYSATS). KYSATS recognizes equivalence, or equivalence-correspondence for first cycle titles, or just equivalence for postgraduate titles (second or third cycle). KYSATS may also recognize joint degrees.

Quality Assurance Agency The establishment of a Quality Assurance Agency has been approved by the Council of Ministers of the Republic of Cyprus. The aim of this Agency is to promote quality assurance in both the public and the private institutions of higher education, through various measures which include external accreditation and development of internal quality culture. These efforts are in line with the Berlin Communique, the ENQA Standards and Guidelines on QA, as accepted by the Bergen Communique and the Agreement on Quality Assurance in the EU.

Further information regarding higher education in Cyprus may be accessed at www.highereducation.ac.cy.

Structure of the Education System of Cyprus

Universities (State and Private Universities)

1st Cycle
4 years
240 ECTS
Ptychio or Bachelor

2nd Cycle
1 -2 years
90 – 120 ECTS
Magister Artium/ Scientiae or Masters

3rd Cycle
3 – 8 years
(minimum residency 3 years)
Doctorate

Upper Secondary General Education (Lyceum)
3 years - **Apolyterion**

Lower Secondary Education (Gymnasium)
3 years

Upper Secondary Technical and Vocational Education (Technical School)
3 years - **Apolyterion**

Preschool 1 year

Nursery 1-2 years

Primary School 6 years

Private Secondary Education
6 – 7 years

Mediterranean Institute of Management (M.I.M)
Postgraduate Diploma

State Institutions of Higher Education (non-university)
1 – 3 years
Certificate/Diploma/Higher Diploma

Post Secondary Institutes of Vocational Education and Training

Private Institutions of Higher Education (non-university), programmes accredited by the Cyprus Council of Educational Evaluation-Accreditation (SEKAP)

Vocational/academic programmes
Certificate (1 year), **Diploma** (2 years), **Higher Diploma** (3 years)

1st Cycle
4 years
240 ECTS
Bachelor

2nd Cycle
1 – 2 years
90 – 120 ECTS
Masters Degree

Optional Education

Mandatory Education

Partially Mandatory Education

State provision

Private provision

Both state and private provision